

## GENERAL INFORMATION

### CHECK-IN

Registration is from 3:00 p.m. to 6:00 p.m. on Saturday. You will receive your room assignments and training materials then. If you need to arrive earlier than 3:00 p.m. you are welcome to enjoy the grounds of the SPC until registration begins. Please be advised that there are no food options available onsite until dinner at 6:00pm. There are several restaurants nearby.

### CHECK-OUT

**Important!! You must attend the entire seminar (Saturday night through the end of the session, 10:00 p.m., Thursday night).** Please make sure your flight arrangements and scheduling allow for it. If you find it isn't possible, please notify us before the seminar starts.

We need to vacate our rooms by 9:00 a.m. Friday morning, following breakfast. The last session will end by 10:00 p.m. Thursday evening. Although the last session ends Thursday night, we recommend that you stay until Friday morning.

### ROOMS

All shared rooms are double occupancy, dormitory style, with two twin-size beds and private shower in each. Upon request, we will try to match you with a preferred roommate. There are no alarm clocks or phones in the rooms and ear-plugs are recommended.

*Please let us know in advance if you have a disability that requires special accommodation.*

### MEALS

All meals will be provided. The first meal is dinner on Saturday evening at 6:00 p.m. and the last meal is breakfast on Friday morning. For your convenience a communal refrigerator and microwave is available for storing and preparing any personal food items you might bring with you. Those needing special accommodations for dietary needs should contact the training administrator with details: phone: 866.359.0500, ext. 806 or email: lwtraining@deserstream.org

### SCHEDULE

Each day will consist of general sessions in the morning and evening. Small groups are held in the morning and afternoon; a workshop will be conducted in the afternoon. All general sessions are mandatory and must be attended. A full schedule is included in this packet.

### LOCATION

The training is held at the *Savior Pastoral Center* (SPC), located in the western region of Kansas City, KS, 30 minutes from the Kansas City International Airport (MCI). The SPC serves businesses, civic organizations and churches for conferences, workshops, banquets and retreats. For more information on the SPC please visit their website at: <http://www.saviorpastoralcenter.org>

### TRANSPORTATION

The Kansas City International Airport (MCI) is the airport you will want to fly into. The airport website is: [www.flykci.com](http://www.flykci.com)

We are not able to provide transportation from the airport, to/from the training and recommend that you contact the shuttle services listed on the airport website above.

### APPROPRIATE ATTIRE

When choosing your clothes for the week, please choose modest apparel. A simple guide: you should not dress to attract people to your body or its parts. Please do not wear clothing that is transparent or exposes skin your clothing is meant to conceal. Please ensure that your clothing – even when stretching or bending at the waist – conceals your undergarments, including straps.

### OVERNIGHT LODGING

If, due to your travel schedule, you need local lodging before or after the conference we would recommend that you consult the airport website listed above. The Savior Pastoral Center may or may not have space available before or after the training. You are welcome to speak with them directly to check availability. (see contact info below)

### WEATHER & WHAT TO BRING

The weather varies depending on the time of year. Please consult [www.weather.com](http://www.weather.com) using zip code 66109 to check the projected forecast. All activities are held indoors. Towels and linens will be provided for you. We suggest that you bring the following:

- Bible
- Notebook/journal, pen
- Water bottle
- Comfortable shoes
- Coat/Jacket/Sweater
- Casual clothes
- Ear-Plugs
- Travel mug for coffee/tea

### COMMUNICATION & PHONE MESSAGES

There is free wireless access throughout the conference center, as well as a public computer/internet station for your use. In order to minimize distractions **we do not allow cell phone use in the main meeting room.** We discourage trying to conduct business at home while attending the training seminar and recommend that you allow yourself the opportunity to be fully present.

### RETREAT ADDRESS / CONTACT INFO.

Savior Pastoral Center  
12601 Parallel Parkway  
Kansas City, KS 66109  
913-721-1097 office  
913-721-2339 fax

[www.saviorpastoralcenter.org](http://www.saviorpastoralcenter.org)

### ANY OTHER QUESTIONS?

Please contact the *training administrator* at Desert Stream Ministries: 866.359.0500 ext. 806 or email: lwtraining@deserstream.org

### IF YOU FIND YOU CAN NO LONGER ATTEND

*Please contact us immediately. There is usually a waiting list of people who could utilize your place and save you a large portion of your registration fees. If we are unable to fill your space, once reserved, a \$500.00 cancellation fee will apply. If we can fill your space you will only be obligated for a \$100.00 cancellation fee. Questions?: Contact the training administrator at Desert Stream Ministries: 866.359.0500 ext. 806 or email: lwtraining@deserstream.org*

## **Driving Directions to Savior Pastoral Center:**

12601 Parallel Parkway  
Kansas City, KS 66109

### **From South**

I-35 N to I-435 W  
I-435 W/N to Parallel Parkway, West Exit  
Drive West on Parallel Parkway three miles  
Turn South (left) into Campus and follow \*\*\*

### **From North and KC Airport**

I-29 to I-435 S  
I-435 South to Parallel Parkway, West Exit  
Drive West on Parallel Parkway three miles  
Turn South (left) onto Campus and follow \*\*\*

### **From East**

I-70 W to I-435 N  
I-435 N to Parallel Parkway, West Exit  
Drive West on Parallel Parkway three miles  
Turn South (left) onto Campus and follow \*\*\* below.

### **From West**

I-70 (Kansas Turnpike to Bonner Springs Exit (K-7)  
K-7 (US 73) N (three miles) to Parallel Parkway  
Drive East .8 mile to Center,  
Turn S (right) and follow \*\*\* below.

\*\*\* Turn into Campus, veer to the left, drive up to the Bell Tower and enter Center through the double glass doors. Free parking is available in a lot near the front of the building.